

**City of Green Isle
City Council Meeting Minutes
Tuesday, February 14th, 2017 (7 PM)
City Office Council Chambers**

- 1) **Call the City Council meeting to order** Mayor Kreger called the meeting to order at 7:00 pm
- 2) **Pledge of Allegiance**
- 3) **Council members present** Kreger, Wentzlaff, Schauer, Harms
- 4) **Council members absent** Brown
- 5) **Staff present** City Clerk Panning
- 6) **Others present** Kurt Menk (Arlington Enterprise), Brandy Barrett (Community School), Roxy Traxler (Sibley County)
- 7) **Public Comment** Brandy Barrett representing the GI school updated the Council as follows...She advised that the current enrollment is at 64 students. Brandy also said the the Open House is scheduled for March 16th. She also stated that Roger Henke is going to have some steam traps replaced on the heating system. Brandy also said that they are looking to purchase another bus. She said that this would save the school money in the long run and that this is going to be discussed at the next School Board meeting. She will keep the Council updated on this issue. Wentzlaff mentioned that there are some outside lights that need to be addressed at the school. Mayor Kreger said that he would talk to Pat Meyer on this item.
- 8) **Approval of the Agenda** Panning, Harms, and Kreger asked to be added to the Agenda.

Motion made by Harms & seconded by Wentzlaff to approve the Agenda with the additions. Motion carried 4/0.

9) Approval of the Consent Agenda

A) Approval of the minutes from the January 24th meeting

B) Approval of the claims for 2-14-17 totalling \$26,034.81

Motion made by Schauer & seconded by Wentzlaff to approve the Consent Agenda. Motion carried 4/0.

- 10) Roxy Traxler—Sibley County** Roxy proposed that the City use Amy for 4 hours per week at a cost of \$40.00 per hour starting approximately mid March. She also suggested that the Council approve a letter from the City in support of the SMIF grant and to provide a \$1,000.00 match towards the SMIF grant for economic development outreach work if approved. Roxy said that they can prepare an agreement to be reviewed by Attorney Arneson and then approved by the Green Isle Council.

Motion made by Wentzlaff and seconded by Schauer to proceed with the hiring of Amy Newsome and to have the City sign a letter in support of the SMIF Grant and to provide a \$1,000.00 match. Motion carried 4/0.

- 11) City Attorney Arneson** Arneson stated that the agreement between Fahey and the City for use of the Industrial Park in 2017 has been signed by Fahey to also be signed by the City of Green Isle. The terms are the same as last year---\$1500.00 per auction (4) with the option of holding (2) additional auctions.

Arneson also brought up the fact that the school is not making the full lease payments for the school. Arneson suggested that we meet with the school to discuss this and set up a formal agreement with the school regarding this. Panning stated that AEM Financial will be at the February 28th meeting and that may be a good time to discuss this in detail prior to meeting with the School.

Arneson said that Beckman and Feldman who purchased the 43 lots from the City have been delinquent on the interest payments. Panning indicated that he has contacted AEM regarding this and will again contact them and hopefully they can update us at the 2-28-17 meeting. Mayor Kreger also said that the subject lots

have not been mowed on a regular basis and this should also be discussed with the lot owners.

Arneson also brought up the lot (Freudenthal) to be used by the Lions and other City organizations for a Veterans Memorial. He stated that the Lions should present their plans to the City and then the City must approve the plan and Ross could then prepare a City Resolution for approval by the City and the other organizations.

- 12) **Wellhead Protection Manager** Panning explained that the Mn Rural Water Association requires that each City has a Wellhead Protection Manager. In our case Lee Ortloff from People Service is the person. The City simply needs to make a motion and approve to appoint Mr. Ortloff so Panning can forward this information to them.

Motion made by Wentzlaff and seconded by Harms to appoint Lee Ortloff as the Wellhead Protection Manager for Green Isle. Motion carried 4/0.

- 13) **Pay rate for Mr. Hoppy Mehlop** Mayor Kreger said that Hoppy agreed to turn in his time for the work he is doing for the City. Panning said that he has but has never been told what the hourly rate is. Wentzlaff said that he spoke with Melhop and told him that he would be paid \$14.00 per hour.

Motion made by Wentzlaff and seconded by Schauer to pay Hoppy Melhop \$14.00 per hour. Motion carried 4/0.

- 14) **Other matters** Mayor Kreger said that he is going to be at the Convenience store on Thursday to interview with KNUJ. He said they would also like to have another person from the City. Wentzlaff said that he could be there also. Kreger said that KNUJ would invoice the City \$99.00 as in the past.

Harms said that the ambulance rates are going down this year and that the Cities are having problems with staffing the ambulance program.

Mayor Kreger said that he thinks Panning should be paid the same pay as the Council members (\$60.00 for Council meetings and \$30.00 for special meetings) when attending meetings. He now is paid an hourly rate.

Motion made by Kreger and seconded by Wentzlaff to have Panning receive the same pay for meetings as Council Members. Motion carried 4/0

Panning said that Resolution 2017-05 which list the money transfers that the City Clerk/Treasurer and/or an AEM representative be allowed to record these transfers.

Motion made by Harms and seconded by Schauer to approve Resolution 2017-05. Motion carried 4/0.

New Hire Update—Arneson suggested that when the applicants are interviewed that the people doing the interviews rank each applicant. Kreger suggested that he and Wentzlaff interview and rate all 6 candidates and then present their findings to the Council. Kreger said that they would do their best to have this done by the Feb., 28th meeting.

Motion made by Harms and seconded by Wentzlaff to adjourn at 8:45 PM. Motion carried 4/0.

ATTEST

Mayor Kreger

City Clerk Panning