



**Meeting Agenda**

**Monday, June 5, 2017 (7:00 P.M.)**

*Please call 507-479-3219 if you are unable to attend.*

- I. Call meeting to order (7:00 P.M.)**
- II. Agendas & Minutes:**
  1. Consider 6/5/2017 agenda
  2. Consider 5/1/2017 and 5/8/2017 minutes
- III. Bills and Communications:**
  - A. **EDA Fund Balances**
  - B. **Periodic Financial Reports**
- IV. Monthly Reports/Updates:**
  1. Mayor's report
  2. Council liaison report (Mark Wentzloff)
- V. Unfinished Business:**
  1. New businesses
    - i. Branton Wibsted
  2. Housing
    - i. NB Development
  3. Marketing City property by Lions Memorial Park
  4. Industrial Park Design Guidelines
- VI. New Business:**
  1. Industrial Park Lots Policy
  2. Promotion of the Community School
- VII. Adjournment**



May 1, 2017  
7:00 P.M.

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**I. CALL TO ORDER**

Pursuant to due call and notice thereof, President Randal Bruegger called the Green Isle Economic Development Authority meeting to order at Green Isle City Hall at 7:00 P.M.

**Members present:** Randal Bruegger (President), Scott Vos, Mark Miller, Mark Wentzlaff

**Members absent:** Scott Beebe, Brian Oelfke, Bert Panning

**Staff present:** Amy Newsom (EDA Director)

**Staff absent:** None

**Guests present:** Branton Wibsted

**II. MINUTES & AGENDA** – Motion by Miller, second by Wentzlaff to approve minutes and the agenda with one addition. Motion carried.

1. 4/3/17 EDA minutes
2. 5/1/17 EDA agenda - Request by Vos to add discussion on Design Guidelines in Industrial Park.

**III. BILLS & COMMUNICATIONS**

**A. EDA Fund Balances:**

**B. Periodic Financial Reports:**

**IV. MONTHLY REPORTS/UPDATES**

1. **Mayor's report** – Newsom reported that she was looking for someone from Green Isle to serve on the core team if Sibley County is awarded the Children's First Finance grant. Bruegger suggested contacting his wife who is a daycare provider.
2. **Council liaison report (Mark Wentzlaff):** Wentzlaff stated that the Green Isle Lions may consider reducing the Memorial Park to a smaller section of the property if the EDA could sell the rest of it.

**V. UNFINISHED BUSINESS**

**1. USDA application (Resolution 2017-01):**

- a. Newsom reported that the USDA application has been submitted.

**2. New businesses:**

- a. Discussion by EDA on allowing storage units in the industrial park.

b. Discussion on price of lots and location of possible storage units.

**3. Housing:**

a. The Board reported that a lot has been sold.

**4. Sibley County Business Expo:**

a. Newsom reported the expo went well and everyone seemed pleased. Next expo will be April 19, 2018 at the Arlington Community Center.

**5. 2017 Goals and Objectives:**

- a. The EDA will continue to consider the following goals and objectives when during EDA meetings:
- i. Get organized
  - ii. Create a revolving loan fund
  - iii. Attract businesses
  - iv. Create an annual report for 2017 and budget for 2018
  - v. EDA website
  - vi. Facebook
  - vii. Housing
  - viii. Promoting Green Isle
  - ix. Economic Profile
  - x. Promote RS Fiber
  - xi. Create an EDA Bank Account

**6. Order of Contact:**

a. Bruegger reported that he went to the Council meeting and requested that the EDA be the first point of contact for anyone interested in locating in Green Isle. Council agreed.

**VI. NEW BUSINESS**

**1. Green Isle Lions Park:**

a. The Green Isle Lions may be agreeable to keeping the flags on the south side of the lot. Consensus of the group to tour the property for the Lions Memorial Park on May 8 at 7:15 pm.

**2. Property owned by City – map handed out at meeting**

a. Consensus of the group to tour the Industrial Park on May 8 at 6:30 pm.

**3. Tax Abatement Policy:**

a. Motion by Vos, second by Bruegger to accept both the Tax Abatement and TIF policies. Motion carried.

**4. TIF Policy:**

a. Motion by Vos, second by Bruegger to accept both the Tax Abatement and TIF policies. Motion carried.

**5. Industrial Park Design Guidelines:**

a. The EDA Board directed Newsom to check with Bert Panning and City Attorney Ross Arneson to see if there were updated/implemented Design Guidelines for the Industrial Park.

**VII. ADJOURNMENT: At 8:50 P.M.**

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Amy Newsom, EDA Director

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Randal Bruegger, EDA President



II. 2.

**Special Meeting Minutes  
Monday, May 8, 2017 (6:30 P.M.)**

**Members present: Randal Bruegger (President), Scott Vos, Mark Wentzlaff**

**Members absent: Scott Beebe, Brian Oelfke, Bert Panning, Mark Miller**

**Staff present: Amy Newsom (EDA Director)**

**Staff absent: None**

**Guests present: Brian Maltz, Michael Vos**

- I. Tour of Industrial Park
- II. Tour proposed Lions Memorial Park site
- III. Adjournment at 7:45 P.M.

## Industrial Park Lots Policy

The City of Green Isle has acquired lots for the purpose of economic development. The intention of this policy is to set the price of lots in the industrial park at \$1 per lot. The goal of the City of Green Isle is to increase the tax base for the City. It is the purpose of this policy to outline the terms and conditions of the sale of lots.

1. Sale of lots will be approved by the Green Isle City Council.
2. Lots in the Industrial Park will be sold for \$1 per lot.
3. Closing will occur within 4 months of signing the purchase agreement.
4. If construction is not started within 180 days of closing, the lot is returned to the City of Green Isle.
5. A Development Agreement must be approved by City Council and both parties must adhere to the terms of the agreement.