



Meeting Agenda
Monday, February 3, 2020 (7:00PM)
Green Isle City Hall
Please call 507-720-8586 if you are unable to attend

- I. Call meeting to order**
- II. Pledge of Allegiance**
- III. Election of Officer**
 1. Secretary
- IV. Agendas & Minutes**
 1. Consider 2/3//2020 Agenda
 2. Consider 1/15/2020 Minutes
- V. Bills and Communications:**
 - A. RLF Fund Balance: \$2,691.43 (as of 1/10/2020)
- VI. Monthly Reports/Updates:**
 1. Mayor's report
 2. Council Liaison report
 - i. Mark Wentzlaff
 - ii. Diane Brown
- VII. Unfinished business:**
 1. Green Isle Refrigerated Warehouse project
 2. Update on areas of improvement within the City (signs, sidewalks) – Brown, Schuft
 3. Parcel 34.0037.000
 4. Consider draft of Policy to waive WAC and SAC
 5. JIT expansion
 6. Industrial Park Lot sizes
 7. Consider new prices for industrial park lots
 8. Consider sunseting commercial lots policy
 9. Lionshead Tires and Wheels
- VIII. New Business:**
 - 1.

IX. Board and Director Comments

X. Adjournment



Meeting Minutes
January 15, 2020 (7:00PM)
Green Isle City Hall

I. Call meeting to order

Members Present: Mark Miller, Mark Wentzlaff, Diane Brown, Jason Mackenthun

Members Absent: Victor Schwartz, Denise Schuft, Scott Vos, Mayor Joe Kreger

Staff Present: Amy Newsom

Staff Absent: None

Guests Present: Kevin _____

II. Pledge of Allegiance

III. Election of Officers

1. President – Motion by Brown, second by Mackenthun to elect Mark Wentzlaff as President. Motion carried.
2. Vice President – Motion by Miller, second by Wentzlaff to elect Diane Brown as Vice President. Motion carried.
3. Secretary – Newsom had been Secretary, consensus to wait until new EDA Director is in place to elect a Secretary.

IV. Agendas & Minutes

1. Consider 2/3/2020 Agenda – Motion by Miller, second by Brown to approve the agenda and minutes. Motion carried.
2. Consider 1/15/2020 Minutes

V. Bills and Communications:

- A. RLF Fund Balance: \$2,523.79 (as of 1/10/2020)

VI. Monthly Reports/Updates:

1. Mayor's report - none
2. Council Liaison report

- i. Mark Wentzlaff – none
- ii. Diane Brown – Brown reported that Green Isle is paying \$4,300 for Community Ed and they want to get their money's worth. She is working with SE Community Ed and the GI School to have SE Community Ed active in Green Isle. Green Isle is hoping to have the pre-school screenings in Green Isle and be active in the homecoming parade.

VII. Unfinished business:

1. Green Isle Refrigerated Warehouse project – none
2. Update on areas of improvement within the City (signs, sidewalks) – Brown reported that more work will be done with sidewalks, reseeding of grass and signs in the spring.
3. Update on parcel 34.0037.000 – No interest in the lot. The contract with Westphalen expired at the end of 2019.
4. Consider draft Policy to waive WAC and SAC – motion by Wentzlaff, second by Brown to table to the next meeting.
5. JIT Expansion - no update
6. Industrial Park Lot sizes – consensus to wait until more members are present to discuss.
7. Consider new prices for industrial park lots – consensus to wait until more members are present to discuss.
8. Consider sunsetting commercial lots policy - consensus to wait until more members are present to discuss.
9. Review of 2020 Goals and Initiatives – consensus to approve the 2020 Goals and Initiatives.

VIII. New Business:

1. Review draft of 2019 EDA Annual Report – Motion by Mackenthun, second by Wentzlaff to approve the 2019 EDA Annual Report and move on to Council. Motion carried.
2. Lionshead Tires and Wheels – Newsom reported that Lionshead Tires and Wheels is looking at moving their business from the NYA building to Green Isle. The business is looking for about 13 acres and plans to bring 12 employees to Green Isle.
Newsom submitted information in response to a request for information by Lionshead. The owners from North Carolina are planning a visit to Green Isle.

- IX. Board and Director Comments** – Newsom announced that she will be stepping down as EDA Director due to her new position as Arlington City Administrator. She presented a proposal by her former intern Michael Kedrowski to take on the role of

EDA Director at a rate of \$30 per hour. Motion by Miller, second by Mackenthun to contract with Kedrowski.

Newsom will remain on until February 15, 2020 to assist Kedrowski as needed.

- X. Adjournment** - Motion by Wentzlaff, second by Brown to adjourn at 7:46 pm. Motion carried.

Amy Newsom, EDA Director

Mark Wentzlaff, President