Meeting Agenda  
July 1, 2019 (7:00PM)  
Green Isle City Hall  
Please call 507-479-3219 if you are unable to attend

I. Call meeting to order

II. Pledge of Allegiance

III. Agendas & Minutes  
1. Consider 7/1/2019 Agenda  
2. Consider 6/3/2019 Minutes

IV. Bills and Communications:  
A. RLF Fund Balance: $1,515.69 (as of 6/25/2019)

V. Monthly Reports/Updates:  
1. Mayor’s report  
2. Council Liaison report  
   i. Mark Wentzlaff  
   ii. Diane Brown

VI. Unfinished business:  
1. Update from Allen Smith on Green Isle Refrigerated Warehouse project  
2. Update on building permit fees  
3. Update on areas of improvement within the City (signs, sidewalks)  
4. Update on parcel 34.0037.000.

VII. New Business:  
1. Presentation by Paul Langfellow and Tom Swatosh, Group Guide to MN, on Sibley County Travel Guide  
2. Discussion on marketing Green Isle’s revolving loan fund.  
3. Leading Sibley Together

VIII. Board and Director Comments

IX. Adjournment
I. Call meeting to order  
Members Present: Mark Miller, Jason Mackenthun, Victor Schwartz, Denise Schuft, Dianne Brown, Mark Wentzlaff  
Members Absent: Scott Voss  
Staff Present: Amy Newsom, Michael Kedrowski

II. Agendas & Minutes – Motion to approve made by Brown, second by Miller, Motion carried.  
2. Consider 5/6/2019 Minutes

III. Bills and Communications:  
A. RLF Fund Balance: $1,347.83 (as of 5/31/19)

IV. Monthly Reports/Updates:  
1. Mayor’s report  
   a. none  
2. Council Liaison report  
   i. Mark Wentzlaff - none  
   ii. Diane Brown  
      - Wood chips will be put down in Lions Park; it will be done by 5 or so volunteers.  
      - Swing is coming down; it is not up to code. Will be replaced by a new feature funded by the Lions Club.  
      - A water fountain will be put in as well.

V. Unfinished business:  
1. Discussion on building permit fees (committee meeting scheduled for June 26)  
   a. Newsom, Mackenthun, Schuft, and Sheets will meet on June 26th to begin updating the fee schedule. Green Isle is working off 1988 fee schedule.
Arlington is working off 1997. Committee hopes to update fee schedule and make it easier to understand. New fee schedule will be implemented by 2020.

2. Update on areas of improvement within the City (signs, sidewalks)
   a. Brown said she had no update on sidewalks or signs yet, will need to get estimate and bring attention to City Council meeting.

3. Update on parcel 34.0037.000
   a. Newsom spoke with Realtor Mike Westphalen; he said that he has not had any interest in the lot.

VI. New Business:

1. Allen Smith requested an extension on Green Isle Refrigerated Warehouse be moved to October. Motion by Miller, Second by Mackenthun to extend development agreement with Green Isle Refrigerated Warehouse to October 1st. Motion carried. Newsom will contact Attorney Arneson to update the agreement.

2. MnDOT meeting to be held June 4th at City Hall, meeting is open to the public and Council Members Wentzlaff and Miller plan on attending as well as staff members Newsom and Kedrowski.

3. Proposed comprehensive plan was discussed; Miller recommends waiting until Bartels begins construction. Consensus of the group was to wait until Bartels project is underway.

VII. Board and Director Comments

1. None

VIII. Adjournment

   a. Motion by Miller, second by Brown to adjourn at 7:34 pm. Motion carried.
Michael Kedrowski spoke with Mike Westphalen 6/25 and there have been no inquiries about parcel 34.0037.000.
Payments may be mailed via check or credit card to 2408 Unity Ave.
N. Golden Valley, MN, 55422. Or may be made via email through
credit card to: contact@groupguidetomn.com

Visit our website at: groupguidetomn.com/place-an-ad-in-our-guide
to pay via PayPal online then send an email to us with your ad
attached or explaining your ad in detail. (note: a small fee will be
paid to paypal for online services)

Media Platforms: Print(Booklet guide/direct mail), website, email marketing

Print

Mechanical Requirements

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Please email info & final ad art PDF to: contact@groupguidetomn.com

Advertising Investment

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Take your brand on a road trip.
Group guide to MN & Midwest
2408 Unity Ave. N.
Golden Valley MN, 55422
groupguidetomn.com
Tom Swatosh
Contact@groupguidetomn.com
763-670-6656

Paul Langfellow
Contact@groupguidetomn.com
715-821-0658
Sibley County, MN

Business Name: ________________________________
Street Address: ________________________________
City, State, Zip: ___________ ___________ ___________
Telephone | Email: ________________________________

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Terms:
Artwork: Advertiser shall provide digital files. If in house design, advertiser is responsible for final proofing and approval of the ad by listed due date.

Payment Terms: All advertising is to be paid in full before publication date. 50% ad payment is required at time of placement order.

CC Type: ________ CC Number: ________________________________
Name as it appears: ________________________________
Expire Date: ___________ Zip Code: ________ 3 Digit Code: ________

Advertiser's approval: ________________________________
Printed Name, Title: ________________________________
Date: ________________________________

Tom Swatosh
Contact@groupguidetomn.com
763-670-6656
groupguidetomn.com

Graphic Design:
Paul Langfellow
Contact@groupguidetomn.com
715-821-0658
Revolving Loan Program

PURPOSE OF THE FUND
To provide financial assistance to existing businesses and new businesses through joint private and public action. To establish a city-wide low interest longer term loan program to provide one or more of the following: Capability and incentive for owners and tenants to upgrade the appearance, structural condition and/or operating efficiency of their place of businesses; Assistance and incentive for the development of new industry; retention of existing business; and/or Retention and expansion of job opportunities. Maximum loan amount $15,000.

Priority will be given first to those applicants who, without the low interest rate, would not be able to improve their property or locate new industry in Green Isle.

USE OF PROCEEDS
Eligible activities for assistance include:
- Equipment and machinery
- Furniture and fixtures
- Land and building acquisitions
- New building construction or building renovation/rehabilitation
- Building expansion and/or construction of site improvements.

Ineligible use of proceeds:
- Loans may not be used to service or refinance any existing debt.
- Not-for-profit businesses are not eligible
- Personal property items
- Previously completed or started projects
- Acquisition of land for which a specific use has not been identified.

CONTACT
Additional information and application may be obtained from:
Amy Newsom, EDA Director
400 Court Ave, PO Box 256
Gaylord, MN 55334
Phone: 507-237-4117
Email: amyn@co.sibley.mn.us

LOAN TERMS AND CONDITIONS

Loan Terms
- Final loan terms/rates are determined by agreement between the participating lender and City on a case-by-case basis.

Loan Conditions/Amount
- The loan fund shall not provide gap financing exceeding 50% of the total project
- Job creation and retention is required
- Relocation of business outside of the Green Isle Area requires immediate and full loan repayment.
- Must meet financial (cash flow), collateralization, and credit requirements for borrowing.

Loan Security/Collateral
Loans must be secured by collateral sufficient enough to assure repayment. Acceptable security could include a mortgage or land, building and/or equipment; and in some projects assignment of accounts receivable. A personal guarantee from each major principle in the company is a requirement. A life insurance policy matching the City's loan and naming the City of Green Isle as beneficiary may be required from each major principle in the company.

Origination and Closing Costs
An application fee of $125 is due on the date of application.
Program
Leadership
2019-2020
Sibley County
www.co.sibley.mn.us

Mission:
A stronger tomorrow
Communities to create
Business, and
By connecting people,
Developing leadership

Program Schedule
Typical session runs 8:00 am – 4:30 pm

Evening Graduation
Group Dynamics: Building Effective Teams
Heardson
May 7, 2020 (note time change)

Dynamics of Change
Sibley County Agriculture
April 2, 2020

Building Cultural Competence
Gibbon - Arlington
March 5, 2020

Leading Through Conflict
Green Isle - Arlington
February 6, 2020

Committees That Work
City/County Government
January 9, 2020 (note this is 2nd Thursday of month)

Highlighting Constitutional Trends
Wilmot
December 5, 2019

Leading With Your Strengths
Arlington
November 7, 2019

Shaping Visionary Leadership
Heardson
October 3, 2019

Understanding Your Personal Leadership Style
New Auburndale - Gaylord
September 5, 2019
University of Minnesota | Extension

Find us on Facebook: Leading Sibley Together Organization

For more information, contact:

Amy Newsom, Coordinator

Web: www.co.sibley.mn.us/leading-sibley-county/index.php

August. Acceptance is based on mid-summer participants are notified in mid-June of our County's selected projects. Participants can be a member of either a group of individuals or a group of businesses who can form and/or work with the group. Each class is comprised of a minimum of 24 participants who maximum 24 participants who participate in 12 hours of training over 12 weeks.

Who Can Participate?

Day 1, week 1

Participates gather one day each month in communities throughout the

How Does The Program Work?

address local issues.

and stronger links between communities to

more skilled individuals, increased networks.

the assets of Sibley County. The results are

an increased awareness and understanding of

network, develop leadership skills, and gain

community members in opportunities to

Why Leading Sibley Together?

Participants

Residential by Participants

Sessions

Ability to commit the time needed to attend program

Interest in future community involvement

Demonstrated interest in life in Sibley County area

Desire to better understand and improve leadership skills

Each class is comprised of a minimum of 24 participants who maximum 24 participants who participate in 12 hours of training over 12 weeks.
APPLICATION

Name: 

Address: 

Home Phone: Work Phone: 

Cell Phone: Email: 

Occupation: Years living/working in Sibley County 

Employer: 

Employer Address: 

Supervisor's Name and Title: 

Supervisor's E-mail: 

Selected participants are notified in August and sent additional information. Tuition payment is due after notification of acceptance. Tuition is $375 which includes all meals, refreshments and training materials. (Note: actual cost for the nine-day program is over $1,200!) Meals are generally donated, if you have a medically related food allergy, please let us know and if possible, accommodations will be made.

Scholarships of $100 are available for those who need assistance. (ex. non-profit, faith based, self-employed, etc.) Check if you need scholarship assistance in order to participate.  

___YES
Additional information to assist in the selection process:

How are you currently involved in the community or county?

What do you hope to gain as a participant in the program?

I understand the purpose of Leading Sibley Together, the expectation to attend scheduled sessions, and that completion of this application does not guarantee my acceptance as a participant.

__________________________  __________________________
Signature                        Date

Deadline for submitting application:
August 9, 2019
Payments must be made on or before the first class.

Questions? Email or call:

Email: Community Development@co.sibley.mn.us
Phone: 507-237-7800

Mail to: Leading Sibley Together
        PO Box 256
        Gaylord, MN 55334