



Meeting Agenda
June 3, 2019 (7:00PM)

Please call 507-479-3219 if you are unable to attend

- I. Call meeting to order**
- II. Pledge of Allegiance**
- III. Agendas & Minutes**
 1. Consider 6/3/2019 Agenda
 2. Consider 5/6/2019 Minutes
- IV. Bills and Communications:**
 - A. RLF Fund Balance: \$1,347.83 (as of 5/31/19)
- V. Monthly Reports/Updates:**
 1. Mayor's report
 2. Council Liaison report
 - i. Mark Wentzlaff
 - ii. Diane Brown
- VI. Unfinished business:**
 1. Discussion on building permit fees (committee meeting scheduled for June 26)
 2. Update on areas of improvement within the City (signs, sidewalks)
 3. Update on parcel 34.0037.000.
- VII. New Business:**
 1. Approve/deny an extension to the development agreement with Green Isle Refrigerated Warehouse (Allen Smith would like extension to October; Attorney Arneson can draft a simple form for that.)
 2. MnDOT will be at City Hall on Tuesday, June 3rd at 11:30 am to discuss Hwy 5 project
 3. Create a committee to begin working on a City Comprehensive Plan
- VIII. Board and Director Comments**
- IX. Adjournment**



May 6, 2019 (7:00PM)

I. Call meeting to order

Members Present: Mark Wentzlaff, Scott Vos, Jason Mackenthun, Victor Schwartz, Mark Miller

Members Absent: Denise Schuft

Staff Present: Amy Newsom

Guests Present: Mike Westphalen, Shane Sheets, Shawn Lindquist

II. Agendas & Minutes – Motion to approve made by Vos, second by Miller, Motion carried.

1. Consider 4/1/2019 Agenda
2. Consider 3/4/2019 Minutes

III. Bills and Communications:

A. RLF Fund Balance: \$1,180.19 (as of 5/2/2019)

IV. Monthly Reports/Updates:

1. Mayor's report
 - a. none
2. Council Liaison report
 - i. Mark Wentzlaff - none
 - ii. Diane Brown –
 - Councilmember Brown stated that the Park Board has been very active and there is a need for wood chips by the baseball diamond, she found out that we should have mats to provide safety for the children.
 - Brown reported that the Sibley County Business Expo went well.
 - Brown also reported that the daycare will be full in December.

V. Unfinished business:

1. Discussion/recommendation on listing parcel 34.0037.000 with Mike Westphalen

- a. Realtor Mike Westphalen reported that 12 lots have sold in the past 2 years. He reported that KA Witte will be building in Green Isle this summer.
 - b. He spoke about listing the lot located near the gas station and the Veterans Memorial Park. He referenced the prices of commercial lots in nearby communities the consensus of the group was to list the lot at \$35,000 and pay 8% commissioner, 3% to Westphalen and 5% to the buyer's broker. Motion by Brown, second by Wentzlaff to recommend to Council that City list with Westphalen. Motion carried
2. Update from Councilmember Shane Sheets on RS Fiber
 - a. Sheets reported that the RS Fiber Board and Winthrop Council voted to refinance through HBC. Sheets stated this was the only way that the cities may have the ability to recoup some of the money put into the project. Cities will continue to make bond payments for the next 8-9 years.
3. Discussion on building permit fees (committee meeting)
 - a. The committee, consisting of Newsom, Mackenthun, Schuft and Sheets, will meet with Darin Haslip to review City's building permit fees and make a recommendation for new fees to the City Council.
4. Identify areas of improvement within the City to work on
 - a. City Welcome signs needs some attention. The blocks should be power washed and painted. Brown stated that Denise Schuft is willing to work on the rest of the welcome signs.
 - b. Brown would like to see the sidewalks that are in poor condition be removed completely. Consensus of the EDA to move to Council agenda for discussion.

VI. New Business:

1. Role of the planning and zoning commission
 - I. City Ordinance
 - a. Discussion on the needs to formally adopt an ordinance to create a Planning and Zoning Commission. Consensus to move this to Council.
 - II. Comprehensive Plan
 - a. Newsom and Sheets attended Planning and Zoning training in Le Sueur on April 18th and learned that the City should work on a comprehensive plan.
2. Business Breakfast – JIT
 - a. Newsom invited members of the Green Isle EDA to attend the business breakfast on May 17th. Angie Carpenter from JIT will be presenting her business's Entrepreneurial Operating System *Traction*.

VII. Board and Director Comments

1. EDA Member Wentzlaff asked about the Bartels project and if they would be able to break ground by the June deadline. Newsom reported that she did not think that they would make their June deadline and she would speak to Attorney Arneson about granting an extension to the development agreement.

VIII. Adjournment

a. Motion by Vos, second by Brown to adjourn at 8:18 pm. Motion carried.